



# SUNY POLY FOUNDATION

## Employee Giving Form

Please visit [www.sunypoly.edu/foundation/employee-giving](http://www.sunypoly.edu/foundation/employee-giving) to make your gift online.

Name \_\_\_\_\_ Department \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Step One – Payment Options																		
<p><b>Option 1: Payroll Deduction*</b></p> <p><input type="checkbox"/> I give the SUNY Poly Foundation permission to direct \$ _____ per pay period for the purpose(s) indicated below until further notice.</p> <p><input type="checkbox"/> I give SUNY Poly Foundation permission to direct a total amount of \$ _____ annually over 26 pay periods for the purpose(s) indicated below.</p>	<p><b>Suggested Amounts</b></p> <table border="1"> <thead> <tr> <th>Per Pay Period</th> <th>Annual Gift</th> </tr> </thead> <tbody> <tr> <td>\$57.70</td> <td>\$1,500<sup>^</sup></td> </tr> <tr> <td>\$38.47</td> <td>\$1,000</td> </tr> <tr> <td>\$19.24</td> <td>\$500</td> </tr> <tr> <td>\$14.04</td> <td>\$365</td> </tr> <tr> <td>\$9.62</td> <td>\$250</td> </tr> <tr> <td>\$3.85</td> <td>\$100</td> </tr> <tr> <td>\$2.00</td> <td>\$52</td> </tr> </tbody> </table> <p><sup>^</sup>President’s Society Membership</p>	Per Pay Period	Annual Gift	\$57.70	\$1,500 <sup>^</sup>	\$38.47	\$1,000	\$19.24	\$500	\$14.04	\$365	\$9.62	\$250	\$3.85	\$100	\$2.00	\$52	<p><b>Option #2: Direct Gift</b></p> <p><input type="checkbox"/> My gift of \$ _____ is enclosed. (Check payable to SUNY Poly Foundation)</p> <p><input type="checkbox"/> Bill my credit card for \$ _____</p> <p>CC# _____</p> <p>Exp. _____ CV _____</p>
Per Pay Period	Annual Gift																	
\$57.70	\$1,500 <sup>^</sup>																	
\$38.47	\$1,000																	
\$19.24	\$500																	
\$14.04	\$365																	
\$9.62	\$250																	
\$3.85	\$100																	
\$2.00	\$52																	
Step Two – How to use my Gift																		
<p><input type="checkbox"/> Emergency Scholarship Fund</p> <p><input type="checkbox"/> Annual Fund in support of merit scholarships</p> <p><input type="checkbox"/> Wildcat Athletics</p>	<p><input type="checkbox"/> Academic Program: _____</p> <p><input type="checkbox"/> Other Designation: _____</p>																	
Step Three – Other Information																		
<p><input type="checkbox"/> This gift is made in honor/memory of (circle one):</p> <p>_____</p>	<p><input type="checkbox"/> I have remembered the SUNY Poly Foundation in my estate plans.</p> <p><input type="checkbox"/> I would like more information about including the SUNY Poly Foundation in my estate plans.</p>																	

\*To the Office of the State Comptroller: I hereby authorize you to deduct from each of my biweekly checks the deduction amount indicated above for the purpose of contributing to a campus-related Foundation and to transmit such withholding amount to the organization. I understand the authorization may be revoked at any time by written notice filed with my payroll office.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The SUNY Poly Foundation is a 501c3 not-for-profit organization (EIN 23-7412413). All gifts are tax deductible as allowed by law.

Please return this form to: SUNY Poly Foundation, 100 Seymour Rd., Utica, NY 13502 or email [giving@sunypoly.edu](mailto:giving@sunypoly.edu)

**Thank you for your gift!**