

SUNY IT Technology Committee Meeting Minutes

Tuesday Date September 27, 2011 12:30 -13:45

Library Conference Room A227

The official mission of the committee, as described in the faculty bylaws (p. 12):

G. The Technology Committee shall have the following duties and responsibilities: to review and make recommendations with respect to the technological infrastructure, including, but not limited to computing, distance learning, and presentation systems, and policies and procedures associated with the use of technology in the institution's educational program.

Attendance:

Designated Members:

Russell Kahn, Chair
Steven Wei (ESM)
Larry Dunn (Eng. Tech)
Paul Schulman (Soc/Behav. Sci)
Steve Schneider (Hum/Com)
Bruno Adriamanalimanana (CS)
Jennifer Klimek-Yingling (Nursing)
Naren Peddibhotla (Business)

Ex-officio, non-voting members:

Kyle Johnson - The Associate Provost for Technology and Learning
Carol Berger - Computer Resource Coordinator

Student members:

TOPIC	DISCUSSION	ACTION
Introduction of members		
Discussion on the role of the committee (see bylaws description below) and what we'd like to focus on this academic year.		
Discussion on future of classes.sunyit.edu (Kyle)	Termination of Lotus notes discussed	
Availability of Public On-line Syllabi		

Bookstore/Banner Book availability discussed.		
Discussion on move from Angel to Blackboard (Kyle)	ANGEL was bought by Blackboard Learn. Awaiting SLN to decide when to migrate to Blackboard. Need time 80% of courses will move over without difficulty. Predicting late adapter. Advantage is that SLN is developing faculty aids for migration. Elluminate also now owned by Blackboard.	
Discussion on the rights of online teaching faculty as regards access to online courses by supervisory personnel for the purpose of faculty assessment (see attached) as regards contract renewals and tenure. (Russ)	See attachment. Motion regarding access to online course materials. Faculty and adjuncts to be notified and permission obtained before online course material. Online learning policy is not in place. Would technical support have permission to access course if there is an issue with the course. Kyle would like to be notified if SLN makes course changes without permission.	Members to bring several online access policies to review and also go back to school faculty and if they would like/need an online faculty policy. Then will forward to faculty assembly. Standard SLN check for observation of content.
Discussion on adding Google News and Google Reader to Gmail options (Steve)	Several Google consumer applications are not available with Google & SUNY contract. Legal counsel at SUNY advises against opening these new applications until a new contract is negotiated.	Kyle would like if the faculty requests and upgrade current Google platform to include additional applications a resolution. Motion to request Kyle to request Google reader tabled until next meeting.
Opening classes up a week earlier than classes begin. And closing dates irregular		Tabled to next meeting. To inquire with faculty thoughts.
Update on the Learning Commons (Kyle, Russ)	New furniture, 4 multimedia mac labs added. Anticipated completion mid-October. Open house and tours to follow. Learning Center in hybrid mode: in Donovan and Library. To be in the Library exclusively in the spring.	

Update on changes in Information & Learning Resources (Kyle)	Position: Instructional Technologist has been posted x 30 days, are now able to review applications. Is currently a 10 plus 2 contract.	Technology committee asked if willing to assist in search committee for Instruction Technologist: to email Kyle to put name forward. Kyle to send job description. Student representation suggested to also be on search committee
Update on Angel changeover to Blackboard and options for faculty (Carol)		See
Reactions to changes in online access to academic records (Everyone)	Docu-share proceeding forward. By end of academic year all of student record will be digital. Platform upgrade will increase speed. Degree Works has been purchased, to be up and running by Fall 2012. HCCC currently using this. Students can to what ifs with classes and major changes. Question of articulation agreements to be	
Updates from ex-officio members		
Motion to adjourn meeting at 1400 by Paul Schulman. Seconded by Russell Kahn.		
Fall 2011 Meetings	We will continue meeting on the fourth Tuesday of the month	12:30 Oct. 25th L144 (Library Conference Room) 12:30 Nov. 22nd L144 (Library Conference Room)

Respectfully submitted, Jennifer Klimek Yingling Secretary

Key Questions for committee members for future action:

1. Changes/approval of motion regarding access to online courses:

- a. SUNYIT faculty and adjuncts be notified and their permission obtained before online course materials they created or that they maintain are reviewed or observed by any university or non-university entity. Exemptions from this policy when IT staff need to make technical changes.
 - b. Research and bring any related policies regarding how this issue is handled at other schools to the next meeting
2. Should we re-negotiate our contract with Google so we can add resources not currently covered, such as Google Resources and Google Books.
3. Should the online archive, classes.sunyit.edu be decommissioned?
4. Would you or someone in your department be interested in serving on the search committee for an education technology specialist. Contact Assoc. Provost Kyle Johnson for details about the position or regarding interest in being on the committee.
5. When should Angel courses be opened to the public? Currently they are opened one week prior to on campus classes.

Also, please let your departments know that the plan regarding academic digital records is to add DegreeWorks in the fall 2012.