

SUNY IT Technology Committee Meeting Minutes

Tuesday March 22, 2011 12:00 -13:00

Library Conference L144

The official mission of the committee, as described in the faculty bylaws (p. 12):

G. *The Technology Committee shall have the following duties and responsibilities:
to review and make recommendations with respect to the technological infrastructure, including, but not limited to computing, distance learning, and presentation systems, and policies and procedures associated with the use of technology in the institution's educational program.*

Attendance:

Designated Members:

Russell Kahn, Chair, Com/Hum

Amir Fariborz - Engineering, Science, and Mathematics

David Battin - Social and Behavioral Sciences

Jennifer Klimek-Yingling - Nursing & Health Professions; Secretary to the Committee

Joe Gerard - Business

Jayne Baran - Engineering Technology

Ex-officio, non-voting members:

Kyle Johnson - The Associate Provost for Technology and Learning

Carol Berger - Computer Resource Coordinator

Reena Lederman Gerard - Campus Instructional Designer

Student Members:

Bethany Mckellar-SA Senate

TOPIC	DISCUSSION	ACTION
FOIL actions discussed in regards to copyright actions.		Deferring any action at this time.
Update on Learning Commons	Kyle states will be touring several other campuses this spring and working with Space Imagineer. Plan is to accomplish smaller projects to enhance learning spaces over this summer.	
Request to consider addendum to motion on copyright (see below)		

<p>Update on discussion by Academic Quality committee on assessment of online courses</p>	<p>Motion in the future to consider assessment of online classes. See attached Quality Matters Rubric Standards, formative assessment for instruction design of online course, intended for mature course, taught 2-3 times previously. Goal that if instructional design improves learning will improve. Not an assessment similar to IDEA forms currently utilized at SUNYIT to assess student satisfaction and learning. SUNYIT currently seeking an assessment to be utilized for online courses.</p>	<p>This topic was tabled. Dr. Kahn requests any feedback as we move forward with this topic.</p>
<p>Discussion on Intellectual Property Policy as relates to online education (see motion below) and related motions</p>		
<p>Updates from ex-officio members (on issues such as Angel, Elluminate)</p>		
<p>Future Spring 2011 Meetings</p>		<p>April 26</p>

Respectfully submitted, Jennifer Klimek Yingling Secretary

Addendum A

Copyright Policy: The faculty of the University shall retain all rights to copyright and published written works produced by them. The exception is a work for hire where faculty agree by contract to produce specific works that the University may have the right to publish without copyright or to copyright in its own name. The copyright forfeiture will be subject to contractual

arrangements by the University for work in the course of which the writing was done. In the simplest terms: You own what you produce unless you knowingly give up your rights to the product.

Key Terms and Issues:

Work for Hire – When a work qualifies as a work for hire, the employer or commissioning party may be considered to be the author. Work for hire contracts must clearly note if the author is giving up ownership of copyright to their work. Work done by faculty outside the Scope of Employment either through contract, consultancy or purchase order may be considered work for hire.

Written works - Any copyrightable work. All intellectual creations are treated the same, regardless of how they are stored ... on a printed page, on videotape, on a computer, or on any other storage medium.

Format and Timing - Work is under copyright protection the moment it is created and fixed in a tangible form so that it is perceptible either directly or with the aid of a machine or device.

Rights and Responsibilities - Nothing in this policy precludes the University from requesting to use online materials developed by faculty members. The University shall accept responsibility and establish guidelines for protecting the rights of faculty members for materials stored on resources owned by the University.

Faculty also supports the clarifications and commentary noted in the UUP Memo, Intellectual Property, Software and Distance Learning.