



Academic Quality Meeting

2012-2013 Academic Year

Meeting Date: Sept 4th, 2012
Chair: Veronica (Ronni) Tichenor

Time: 12:30pm
Secretary: Valerie Fusco

Present: Ronni, Joanne, Valerie, Ron, Kazuko, Narayan
Absent: Mohamed, Rafael, Doug, Doneilous, Mary, Suzanne

1. Representation- Ronni

Reviewed representation, Dept of Nursing & Health Professions opted out due to other committee/accreditation needs. Concern that the Academic Quality committee will be the working group for the upcoming Middle States Accreditation for Standard #14 and would therefore, require representation from all the departments as have to review assessment plans for all the programs.

2. Gen Ed Assessments - Joanne

Arts met all benchmarks, Math did not. Joanne met with Bill Thisleton to address improvement. All Gen Ed math was covered by adjunct faculty. The adjunct math coordinator was to be meeting with the adjuncts, found some of the material wasn't covered so eliminated some of the questions. Recommendations, look at high school math for pre-reqs for Gen Ed, that process has been done and implemented, but do not know the results yet. Stopped using the placement tests, and started used high school grades this year. Ron - what is a better predictor of success? Ron and Valerie to look into this during this academic year. Humanities has to re do their assessment because did not do well last spring. ENG101 attempted to standardize what they are doing. Joanne is waiting for the Writing Task Force final report as planned to implement it this year. This is a long standing issue that needs to be implemented and to close the loop.

Critical thinking, natural sciences, and basic communications due this year.

Programs due this year, applied computing with comp science and telecommunications **are** no longer in existence, so no programs due this year.

3. Updates - Ronni

A. Assessment of graduate programs

The assessment of graduate programs needs to be done. Grad Council or Academic Quality - where should their assessments fall? Ronni spoke with Bill and decided to take to Executive Committee.

B. By-laws

Ronni looking for record of by-laws as most standing faculty committees have them. Robert's rules would apply in the event there are no by-laws to a committee. Ron noted that a faculty committee does

not need administrative approval. At this point, we can use Robert's rules. Ronni will continue to look into if there were any bi-laws.

C. Assessment of distance learning programs

Ronni distributed a handout from Middle States to this committee. Ronni brought this to Executive Committee last year and need to bring it back to look for guidance and clarity on how to proceed. Several committees may need to become involved as this moves forward. The role of online learning - may be a good project for Planning and Budgeting this academic year. Once we know what we are doing, can add other committee structures into the mix depending upon the topic (e.g. policies). Ron - If we look at this handout and just take out the word "online", can be applied to all learning as this outlines the assessment pieces. To determine if the outcomes are comparable (on-campus and online), need to look at both sets of outcomes for every program. Assessment review should incorporate these items listed in the handout and then a comparison to in-class and online. Multiple issues..... policies, being assessed, etc.

D. Early warning system - closing the loop

Ronni spoke to Marybeth and she is getting info about tutor utilization from the Learning Center. Want to close the loop and looking for follow-up to the survey that was sent to faculty to see if the student improved.

Currently three surveys....paper from athletics, email request for EOP and electronic for EWS freshman. Should be able to provide one file with one set of questions for one complete early warning system. Ronni to write up a recommendation and circulate to the committee for endorsement and then forward to the Provost.

Meeting adjourned at 1:20pm.