



Planning & Budgeting

Academic Year: 2011-2012

Friday, September 23, 2011

Present: Ron Sarnier (Chair), Wolf Yeigh, Rosemary Mullick, Zora Thomova, Robert Yeh, Deb Tyksinski, Kevin Grimmer, Bill Durgin, Kathryn Stam, Valerie Fusco (secretary), Francia Reed

Absent: Bruce Reichel, Dan Jones, Tony Panebianco, Joanne Joseph, Edmund Rusjan

Ron welcomed everyone back for this academic year.

Late last spring discussed identifying a process for the discontinuance of programs. We have something on the books from early 1980's. Basically, any program that maintained enrollment would continue. The funding model was different than today, so it made sense then. Now the assumptions behind that may/may not be correct. In consideration of the current times of downsizing, need to look at the process again.

Places that claim to do it well include, Geneseo, Stony Brook, and Brockport. Have documents from the first two institutions. Faculty Senate has an article and bulletin regarding this topic which describes set of criteria Geneseo looked at. Stony Brook document specifies the process that deals with academic administration establishing departments, institutes, programs, schools, and colleges and their discontinuance. Ron distributed these materials to the group to read prior to our next meeting and start discussing what our document should include. Determine how we want to proceed and establish major points.

Next meeting we can establish the talking points. Ron will then draft language and bring back to the following meeting where we can start to finalize. Ron will also distribute our old process to everyone electronically. Ron asked Dr. Yeigh for his comments. As process develops take back to faculty assembly and also the staff assembly and Bill and Bruce to review. It is time to update this for SUNYIT. This process is important. Look at what is essential to our mission and how do we go about it. It is important to have content as well as process to be in this piece.

New budget model. RAF funding model to be hybrid of enrollment and programmatic costs. In consideration of our higher cost programs, should have some allocation embedded in our programs. We could be negatively affected by low enrollment. Past costs may get transferred over to present and calculated moving forward or it may be real costs. Other tech schools not traditionally been adequately funded, so if use what was, may not be beneficial for us. There are new teams now, and Jean from Morrisville and John Anderson from Alfred, so we anticipate



good communication from that group. Another piece is the administrative subsidy for small campuses will go away after this year which is approx. \$1.5 million for SUNYIT.

We should be able to get this piece completed by Oct. Then what other items should we be working on.

Dr. Yeigh - this process is not being done with the intention of closing down programs. Want to have a solid document in place as we move forward. Other pieces, set up a review committee what future shared services alliances that we want to embark on. Have faculty, staff, and administration tying into some of the work with P & B. Some low hanging fruit - e.g. financial aid as we have a current vacancy now.

Other items we can lend a hand, Morrisville does not have IR office, and decennial Middle State review will be next week. We can assist them with that. Regarding more formal programs, that will be a joint conversation with the joint shared services alliance committee which P & B will play a part. The first meeting of the BWG will meet in mid Oct. Meeting to discuss how we will manage our budget.

As a project based committee, we will work on the program review piece as a project, shared services alliance project, and P & B influencing the strategic plan.

Ron attended a meeting last week where the tech sector raised the issue of the withdrawal of the small college subsidy. Lavalley is setting up web based sessions regarding this. The idea is the savings from shared services will cover the lost subsidy. Concern that we cannot save the same amount within a short period of time, appears to be a contradiction. One hand, cut \$1.5 million, but the other hand will get more support per student and could have the opportunity to grow enrollment. Current formula has close to 150 side items in them. This new model should start fresh.

Next meeting two weeks from today, Oct 7th at 8:30 a.m., please forward comments to Ron if unable to attend. Goal is to get a list of characteristics we would like in a statement. What extent focus on process (Stony Brook) and/or criteria (Geneseo list).