

Academic Affairs Committee
Minutes for September 19, 2013
Approved October 29, 2013

Members present: P. Murphy, Dan Jones, A., Dziubek, R. Cavallo, R. Romero. L. Weber, D. Lee, chair, J. Lasher, J. Phelan-Ninh.

1. D. Lee reported that not all departments have selected members to academic affairs. Those departments will be contacted to confirm that they have representatives serving on the committee.
2. D. Lee reported that he had a discussion with M. Perrone regarding the need to clarify the responsibilities of the General Education Coordinator position. This clarification will allow the committee to identify what issues for which it asks the GEC to provide information to the committee.
3. D. Lee announced the regular October meeting falls during the mid-semester break. The committee agreed to schedule a substitute meeting on either Oct. 8 or Oct. 29.
4. The committee has been asked to elect a representative to serve on the Middle States General Education working group. No member of the committee (who was not already a member of the working group) expressed interest in serving.
5. The committee reviewed a list of potential agenda items for the 2013-14 academic year. D. Lee will circulate a list of potential agenda items via email and request that members identify issues to prioritize. The chair will set the committee's agenda based upon those priorities, reserving the discretion to establish the agenda as need be.
6. Meeting adjourned.